

The Town of Surf City is seeking qualified vehicle maintenance and repair vendors to provide bids to provide basic maintenance services and vehicle repair for its passenger cars and light trucks. It is the Town's desire to work with a single, primary vehicle maintenance provider who can provide high quality timely and cost effective services. The successful qualified bidder will be designated as the Town's primary vehicle maintenance provider for a period of 1 year, with an option for the Town to extend the period for an additional year if both parties agree to continuation. We will likely consider designating secondary vendors in the event that the primary is unable to perform services for the Town. The Town of Surf City retains the right to seek out other vendors for specialty services or when the schedule and workload of the primary vendor does not allow for a quick enough turnaround time.

Interested service providers should complete the attached pricing questionnaire and return it to the to the attention of Stephanie Hobbs, Town Clerk on or before 5:00 PM, Friday, May 17<sup>th</sup>, 2015.

Feel free to add additional pages if you need to clarify or add information to the bid or want to include other information about the business or services provided, brochures, training certifications, etc.

While the bidding is open to any provider, the Town will make its final decision based on pricing, convenience of the shop location and acceptance of the terms listed on the bid sheet.

Feel free to contact us if you have any questions.