

**Town Council  
Regular Meeting Minutes  
March 1, 2016**

**Council Members Present:**

Mayor A.D. (Zander) Guy, Jr  
Mayor Pro-Tem Douglas Medlin  
Nelva Albury  
Michael Curley  
Don Helms  
W.J. (Buddy) Fowler

**Town of Surf City Staff:**

Larry Bergman- Town Manager  
Ashley Lofits- Finance Director  
Stephanie Hobbs- Town Clerk  
Charles Lanier – Town Attorney  
Todd Rademacher- Planning Director  
Kristie Grubb- Parks & Recreation  
Ron Shanahan- Police Chief  
Randall Worthington- Public Works  
David Price- Public Works  
Allan Libby- Tourism  
Barry Newsome- Tourism

**Members of Public Present:**

Mrs. Noell

**A. Call to Order**

Mayor called the meeting to order 7:00pm.

**B. Pledge of Allegiance**

**C. Invocation**

Mr. Medlin gave the invocation.

**D. Special Presentation**

**E. Beautification & Appearance Committee**

Home of the Month- Steve & Melissa Wilson at 126 Roughleaf Trail  
Business of the Month- Atlantic Food Mart at 301 Roland Ave.

**F. Consent Agenda**

1. Approval of the Special Meeting Minutes – January 22, 2016 and Regular Meeting Minutes- February 2, 2016
2. Tax Releases

Mr. Helms made a motion to approve the consent agenda. Mr. Medlin seconded the motion and it was carried.

#### **G. New Business**

1. Interbasin Study Agreement  
Mr. Helms made a motion to approve the resolution as a co-applicant.  
MR. Medlin seconded the motion and it was carried.

2. Debris Management Plan

Mr. Bergman stated this plan is a requirement for FEMA. This will aid the town in the event of a natural disaster.

Mrs. Alburry made a motion to accept the debris management plan. Mr. Fowler seconded the motion and it was carried.

3. Resolution Directing the Clerk to investigate a petition for satellite volunteer annexation and set a public hearing – 89.33 Acres- Shepards Rd.

Mr. Helms made a motion to approve the resolutions for investigation and to set a public hearing. Mrs. Alburry seconded the motion and it was carried.

#### **H. Public Hearing**

1. Annexation- 24880 Hwy 17 / 3.50 Acres / Eastern Environmental Inc.  
Open Public Hearing 7:20pm

Request for annexation from Eastern Environmental on 3.50 acres on Hwy 17. The planning board has recommended NB Neighborhood Business.

Closed Public Hearing 7:22 pm

Mr. Helms made a motion to approve the annexation and approve the zoning as NB- Neighborhood Business, and the consistency statement resolution. Mr. Fowler seconded the motion and it was carried.

2. Annexation – 24514 Hwy 17 / 3.75 Acres / C. Rademacher  
Open Public Hearing 7:24pm

Mr. Bergman stated this is an annexation request for 3.75 acres on Hwy 17. The planning board is recommending zoning the property PUD – Planned Unit Development.

Closed Public Hearing 7:26pm

Mr. Medlin made a motion to approve the annexation and approve the zoning as PUD- Planned Unit Development, and the consistency statement resolution. Mr. Helms seconded the motion and it was carried.

**I. Public Forum**

Mrs. Noell 176 S. Kingfisher Lane wanted to say she was thankful for the work that has started in her neighborhood and she looks forward to the further work.

Marty Marvin- N. New River Drive wanted to thank the council for fixing the ditches on Fifth Street the work is much appreciated.

**J. Council Forum**

Mr. Curley stated he thanked everyone for coming out tonight. He also updated everyone to the newly anticipated contract with Mike McIntyre and Poyner Spruil.

Mr. Medlin stated he thanked everyone for coming out tonight. He stated how fortunate we are as a town to have such nice people and it makes the town a better place.

Mrs. Alburry stated it is nice to see the employees working so hard to make Surf City such a nice place. It is also nice to have the positive feedback from the citizens, and all comments and concerns are welcome.

Mr. Fowler stated the Parks and Recreation committee have submitted paperwork for review on the new fee schedule for the upcoming budget year. He thanked the public for their positive comments. It is always comforting to hear positive comments.

Mr. Helms stated he thanked everyone for coming out tonight We try very hard to as much as we possibly can to help folks. The fire department is starting the testing and painting of fire hydrants.

Mayor stated we are continuing to re-organize our police department with our new Chief Shanahan. Our department has been working with the JPD on training. They also received a grant for in car printers for e-tickets. Next month we will be bringing on board a magistrate conference center within our department to assist in processing times. The Chief has also requested to meet at the budget workshop to address council on the revised taxi ordinance. He also thanked the public for their positive comments.

**K. Manager Reports**

1. The Parks and Rec. fee schedule is on the agenda for the budget workshop on Friday. This gives council the opportunity for review and any comments or concerns.
2. The proposed agreement for Mike McIntyre with Poynter Spruill will allow them to represent the town for any coastal federal issues with a specific focus on shoreline protection. The monthly cost will go up about \$160.00 a month from the previous lobbyist.

The council came to a consensus to go ahead with the contract.

The next mile stone for the Army Corps federal project is the Private Partnership Agreement (PPA). The Army Corps is ready for us to move forward and sign the interlocal agreement with N. Topsail Beach and the Army Corps. This would start the process to the PPA at the completion of the PPA we would then approve a formal document from the Army Corps. The Council came to a consensus to move forward with the PPA.

The Tidewater Landing drainage project received an additional bid. Frank Braxton is also documenting the additional requirements for the HOA to get the cost for the completion of a state stormwater certificate. The engineer and the contractor meet on site and it should be started as soon as utility lines are marked.

#### **L. Town Attorney Reports**

#### **K. Adjournment**

Mr. Helms made a motion to recess the regular session meeting until Friday, March 4<sup>th</sup> at 9:00am. Mr. Medlin seconded the motion and it was carried.

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A.D. (Zander) Guy Jr., Mayor

Attest:

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Stephanie Edwards Hobbs, Town Clerk