

**Town of Surf City
Regular Council Meeting Minutes
July 5, 2011**

Mayor Guy called the regular monthly meeting of the Surf City Town Council to order at 7:00 p.m. Mayor Pro Tem Medlin gave the invocation, and Councilman Curley led the Pledge of Allegiance. Also present for the meeting were Councilwoman Albury, Councilmen Helms and Fowler, Town Manager Michael Moore, Attorney Trey Carter, and Finance Director Jane Kirk.

PROCLAMATION

Lyme Disease Awareness.

BEAUTIFICATION & APPEARANCE RECOGNITION

Mayor Guy presented the Proclamations for the Home of the Month for July to Anthony & Tina Lee for their property located at 1055 1st Street and the Business of the Month for July to Surf City Pier located at 112 S. Shore Drive.

APPROVAL OF MINUTES

Minutes of the June 7, 2011 Regular Meeting were recommended for approval by Town Attorney Trey Carter. Motion was made by Councilman Fowler and seconded by Councilwoman Albury to approve as presented and was carried unanimously.

Minutes of the June 16, 2011 Budget Workshop were recommended for approval by Town Attorney Trey Carter. Motion was made by Councilman Fowler and seconded by Councilwoman Albury to approve as presented and was carried unanimously.

Minutes of the June 30, 2011 Budget Public Hearing were recommended for approval by Town Attorney Trey Carter. Motion was made by Councilman Fowler and seconded by Councilwoman Albury to approve as presented and was carried unanimously.

HOUSE MOVING REQUEST

Manager Moore stated that John Walker has requested permission to move a house from 1515 South Shore Drive to 1319 N. New River Drive.

Mayor Pro Tem Medlin made the motioned to approve the moving of the house. The motion was seconded by Councilman Fowler, and unanimously carried.

DONATION OF LAND

Manager Moore stated that Glenn Sasser would like to donate his unbuildable lot located at 1502 N. Shore Drive to the Town for parking.

Mayor Pro Tem Medlin made the motioned to accept the donation of the lot. The motion was seconded by Councilwoman Albury, and unanimously carried.

FIRE TRUCKS FINANCING CONTRACT

Finance Director Kirk stated that the Town has solicited bids for the financing of the 2 new fire trucks for FY 2011-12 Budget.

Councilman Helms made the motion to approve the finance through BB&T for 12 years at 3.19%. The motion was seconded by Mayor Pro Tem Medlin, and unanimously carried.

ENGINEERS PROJECT UPDATES, Gus Simmons, Cavanaugh & Associates

Surf City Wastewater Treatment Facilities

Juniper Swamp Phase 2 Disposal Design: The project has been advertised for nearly 1 month and there has been a great deal of interest shown in the project by perspective bidders. As of today, there are approximately 18 perspective bidders that have acquired bid documents from our office. Per request of several of the bidders, the Bid Opening has been moved to July 14, 2011 at 2:00 pm at the Town Hall. According to the approval the Town received from Construction Grants & Loans (CG&L), the project must be contracted by September 1, 2011. The loan application is pending approval by CG&L. The project will provide the Town approximately 289,000 gpd additional sewer flow (approximately 800 REU's).

Juniper Swamp infiltration Basin: Cavanaugh, the Town, Ed Andrews (the hydrogeologist), the contractor, and DENR have continued to discuss and address this issue, and the issue continues to progress towards resolution. In the past several weeks, other infiltration basins that were constructed in similar soils and using a similar design concept have also been reviewed through DWQ, and there are now several folks that are involved in the process and working towards a resolution. The Town's most recent permit issued (for the Phase 2 Disposal, above) listed the Town having the ability to construct a 100,000 gallon-per-day infiltration basin' which provides the Town the greatest flexibility in having the basin remedied to satisfactory performance. It is estimated that the basin is currently performing at approximately 40% of its design capacity.

The Town applied for a Technical Assistance Grant (TAG) from the State to assist with the implementation of any and all required improvements to the infiltration basin that may go beyond the scope of the original Construction Contractor's work and requirements. Unfortunately, the Town was not awarded this grant.

Tortuga Lane Street & Utilities Design: Construction continues to progress regarding the installation of the road bed and associated grading. Contractor is working to establish final grade and to install the stormwater system. Cavanaugh is currently assisting the Town in obtaining bids from utility contractors for the construction of the water and sewer systems for the road.

Little Kinston Forcemain Re-route: Cavanaugh is completing the final design work associated with the project and are preparing the permit applications for the

Town to review and execute. It is anticipated that we will receive all required permits in early August.

Hwy 50 Sidewalk Improvements: Cavanaugh has completed design of the sidewalk project and is performing final reviews with NCDOT staff prior to submitting all applicable permit applications. We anticipate submission of all permits by the end of July.

Per the Town's request, Cavanaugh has worked with NCDOT staff in an effort to obtain the funding support for construction of the sidewalk. We have learned from NCDOT that they have a very limited amount of funding available and that the total amount of funding that likely could be allocated to this project is less than the total estimated construction cost.

2011 Powell Bill Map: Cavanaugh has worked with Town staff to complete all field work and data collection. The required listings of streets and paved lengths have been completed and we are presently updating the Powell Bill Map. We are on schedule to submit to DOT by the deadline.

PUBLIC FORUM

No public comment.

COUNCIL FORUM

Councilman Curley thanked staff for what they did at the park for 4th of July Celebration.

Mayor Pro Tem Medlin appreciated everyone coming.

Councilwoman Albury thanked everyone for coming and town employees for their hard work.

Councilman Fowler thanked everyone for coming and staff for hard work. Reminded everyone of movies in the park and other activities at Community Center.

Councilman Helms thanked everyone for coming. Thanked town staff, Fire & Police Department. He stated that he heard only good comments about the Celebration.

Mayor Guy

- Fireworks are getting bigger and better every year. Families were having a good time. Police & Fire Departments did a great job getting everyone in and out safely.
- Sidewalk Funding – Mayor working with NCDOT
- Thanked Council for their hard work
- Complimented Manager Moore for his leadership.

MANAGER REPORT

- Thanked Council for continuing with Firework Celebration
- Stated that there are so many people on the beach that Police Department had to get off 4 wheeler and walk.

TOWN ATTORNEY REPORT

No report at this time.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:31 p.m. upon the motion by Councilman Fowler and seconded by Councilman Helms. The Council unanimously approved motion.

Jane B. Kirk, Deputy Town Clerk

A. D. (Zander) Guy, Jr., Mayor