

**Town of Surf City  
Regular Council Meeting Minutes  
March 6, 2012**

Mayor Guy called the regular monthly meeting of the Surf City Town Council to order at 7:00 p.m. Mayor Pro Tem Medlin gave the invocation, and Councilman Curley led the Pledge of Allegiance. Also present for the meeting were Councilmen Fowler and Helms, Councilwoman Albury, Town Manager Michael Moore, Attorney Trey Carter, and Finance Director Jane Kirk.

**BEAUTIFICATION & APPEARANCE RECOGNITION**

Mayor Guy presented the Proclamations for the Home of the Month for March to Ray and Rhonda Stallings for their property located at 106 Elizabeth St. and the Businesses of the Month for March to Auto Zone located at 22873 US Hwy 17.

**APPROVAL OF MINUTES**

Minutes of the February 7, 2012 Regular Meeting were recommended for approval by Town Attorney Trey Carter. Motion was made by Councilwoman Albury and seconded by Councilman Helms to approve as presented and was carried unanimously.

**RESOLUTION – SUPPORT DISTRICT REALIGNMENT ALTERNATE 4**

Councilman Fowler made a motion to approve the Resolution supporting District Realignment Alternate 4. Mayor Pro Tem Medlin seconded motion. Motion carried unanimously. Copy of Resolution is attached to these minutes.

**TAX RELEASES**

Councilwoman Albury made a motion to approve the tax releases. Councilman Helms seconded motion. Motion carried unanimously. Copy of tax releases are attached to these minutes.

**ENGINEERS PROJECT UPDATES, Town Manager Michael Moore.**  
**Surf City Wastewater Treatment Facilities**

***Juniper Swamp Phase 1 Irrigation System:*** During the month of February, the contractor focused on two (2) primary areas of work: installation of the irrigation system and sheet piling in preparation for the pump station excavation. About 70% of the irrigation sprinklers have been installed as of the end of February, about 90% of the underground piping (not in the irrigation zones) has been installed, and sheet piling at the storage basin has been completed. The timber pile subcontractor is expecting to begin work next week, driving piles beneath the pump station structure and the inlet control box.

The majority of all required submittals have been presented by the Contractor, and reviewed by the Engineer. There are a few submittals that have undergone multiple iterations of review and comment, as well as some that are still unresolved. All parties are working diligently to get these remaining, few submittals completed.

***Key Project Metrics:***

Notice to Proceed: October 11, 2011

Contracted Project Completion: 365 Days

Changes to Construction Schedule: 0 Days

Original Substantial Completion Date: October 16, 2012

Current Substantial Completion Date: October 16, 2012

***Project is currently on schedule***

Original Construction Contract Amount: \$4,617,817.00

Payment requested to date: \$2,317,894.32 (50%)

Changes to Construction Cost: \$0

Current Construction Contract Amount: \$4,617,817.00

***Project is currently within budget***

There are a couple of items that are being discussed that are for owner convenience / improvement that may initiate a request for proposal from the contractor: (1) adding some culverts and minor earthworks to aid staff in traveling from zone to zone by vehicle; and (2) adding some hydrant and valves that will facilitate staff using the irrigation system with a rented diesel pump prior to completion of the storage basin and pump station. There have been a few, minor items that have been presented as possible change orders by the contractor, but these have been resolved without change in price or time to owner.

***Juniper Swamp Infiltration Basin:*** No change since previous report. The Contractor for the Phase 1 Irrigation Project has agreed to dispose of some of the excess fill material adjacent to the infiltration basin to minimize the receipt of overland stormwater flow. The area will also receive some wasted material that may be more conducive to plant growth, and will be re-seeded upon completion.

**Tortuga Lane Street & Utilities Design**

The project remains under construction. The road construction is not yet completed. About half of the gravel sub-base has been placed and compacted. The Town is currently working with a contractor to install the water and sewer service connection. Cavanaugh has a meeting scheduled with the Turtle Hospital to review their process wastewater needs.

**Little Kinston Forcemain Re-route**

The project has been designed and the final permits have been issued. This project is ready to proceed to construction at the Town's chosen schedule.

**Hwy 50 Sidewalk Improvements**

No change since previous report – still on schedule. NCDOT is reviewing the bidding documents, and we anticipate approval and the issuance of the MBE participation, with

the goal by the end of February. Given this, it is anticipated that the Town will be able to commence construction activities as soon as the weather warms to facilitate the placement of the concrete and asphalt (most likely in early April 2012).

### **RESOLUTION – OPPOSING PENDER COUNTY SCHOOLS CHANGING SCHOOL CALENDAR FOR EARLY START DATE**

Councilman Helms made a motion to approve the Resolution opposing Pender County Schools changing school calendar for early start date. Councilwoman Albury seconded motion. Motion carried unanimously. Copy of Resolution is attached to these minutes.

### **PUBLIC FORUM**

Grier Fleischhauer, 201 N. New River, Topsail Island Trading Co., concerning calendar Pender County Board of Education had no input from public before past calendar. Purpose was for students to take classes through CFCC not all students would be affected with these classes. The extended summer break increases sales. Thanked Council for passing Resolution.

Serena Hibbard, Surf City Creations, Go Green Cleanup March 17th 9am-12pm. She asked if Town would pick up bags. Police Department would help with traffic.

### **COUNCIL FORUM**

Councilman Curley thanked everyone for coming to the meeting.

Mayor Pro Tem Medlin thanked everyone for coming.

Councilwoman Albury thanked everyone for being there.

Councilman Fowler said he was always glad to see everyone. Invited everyone to Women's Expo March 10<sup>th</sup> from 10am to 2pm and Spring Soccer starts March 17<sup>th</sup>.

Councilman Helms thanked everyone for coming.

Mayor Guy thanked everyone for coming. He advised that the bridge on Hwy 50/53 toward I40 will be closed to single lane traffic for work. Citizens can call 511 for more information.

### **MANAGER REPORT**

No report at this time, just thanked Council and staff for their thoughts and prayers last week during his Mother's death.

### **TOWN ATTORNEY REPORT**

No report at this time.

### **ADJOURNMENT**

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There being no further business the meeting was adjourned at 7:30 p.m. upon the motion by Councilwoman Albury and seconded by Councilman Helms. The Council unanimously approved motion.

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Jane B, Kirk, Deputy Town Clerk

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A. D. (Zander) Guy, Jr., Mayor