

**Town of Surf City  
Regular Council Meeting Minutes  
February 7, 2012**

Mayor Guy called the regular monthly meeting of the Surf City Town Council to order at 7:00 p.m. Councilman Fowler gave the invocation, and Councilman Curley led the Pledge of Allegiance. Also present for the meeting were Mayor Pro Tem Medlin, Councilwoman Albury, Town Manager Michael Moore, Attorney Charles Lanier, Finance Director Jane Kirk and Town Clerk Patricia Arnold. Councilman Helms was absent.

**BEAUTIFICATION & APPEARANCE RECOGNITION**

Mayor Guy presented the Proclamations for the Home of the Month for January to Mary McDuffie & Theodore Gasper for their property located at 380 S. Kingfisher Lane and the Businesses of the Month for January to PPS Gumbranch located at 14061 Hwy 50/210 owned by Johnathan Popkin, Unique Consignment located at 14061D Hwy 50/210 owned by Amanda Kemp, Beachin Kitchen located at 14061C Hwy 50/210 owned by Linda Allen & Billie Womack, & Shoreline Party Supplies & Rental located at 14061B Hwy 50/210 owned by Becky Overcash.

Mayor Guy presented the Proclamations for the Home of the Month for February to Rick & Bettie Benton for their property located at 1102 N. Topsail Drive and the Businesses of the Month for February to Topsail Island Trading Company located at 201 N. New River Dr. owned by Grier & Kristin Fleischhauer,

**APPROVAL OF MINUTES**

Minutes of the January 3, 2012 Regular Meeting were recommended for approval by Town Attorney Charles Lanier. Motion was made by Councilwoman Albury and seconded by Councilman Fowler to approve as presented and was carried unanimously.

**AUDIT CONTRACT**

Mayor Pro Tem Medlin made a motion to approve the Audit contract for FY ending 6/30/2012 with M. Wade Greene, CPA from S. Preston Douglas & Associates, LLP. Councilman Fowler seconded motion. Motion carried unanimously.

**ROLAND AVE ACCESS REQUEST**

A request has been made by Faith Harbor United Meth. Church to use the Gazebo located at the corner of Roland Ave. and N. Shore Drive for the purpose beachside informal church service. The request is for every Sunday May 13<sup>th</sup> – September 2<sup>nd</sup> from 8:00 am – 9:00 am.

Councilwoman Albury made a motion to approve the Faith Harbor Roland Ave. beach access request. Councilman Fowler seconded motion and was carried unanimously.

### **RESOLUTION FOR ABC PROFIT DISTRIBUTION**

Councilwoman Albury made a motion to reclude the Mayor from discussions because he is on the State ABC Board. Mayor Pro Tem Medlin seconded motion and was carried unanimously.

Councilwoman Albury made a motion to approve the Resolution for the ABC Profit Distribution. Councilman Fowler seconded motion and was carried unanimously. Copy of Resolution is attached to these minutes.

### **ENGINEERS PROJECT UPDATES, Town Manager Michael Moore. Surf City Wastewater Treatment Facilities**

***Juniper Swamp Phase 1 Irrigation System:*** During the month of January, the contractor focused on two (2) primary areas of work: excavation of the storage basin and installation of the irrigation system. About 45% of the irrigation sprinklers have been installed as of the end of January, about 75% of the underground piping (not in the irrigation zones) has been installed, and work is just beginning in the storage basin area. The pile driving subcontractor is expecting to begin work next week.

The majority of all required submittals have been presented by the Contractor, and reviewed by the Engineer. There are a few submittals have that undergone multiple iterations of review and comment, as well as some that are still unresolved. All parties are working diligently to get these remaining, few submittals completed.

#### ***Key Project Metrics:***

Notice to Proceed: October 11, 2011

Contracted Project Completion: 365 Days

Changes to Construction Schedule: 0 Days

Original Substantial Completion Date: October 16, 2012

Current Substantial Completion Date: October 16, 2012

***Project is currently on schedule***

Original Construction Contract Amount: \$4,617,817.00

Payment requested to date: \$2,045,005.89 (44%)

Changes to Construction Cost: \$0

Current Construction Contract Amount: \$4,617,817.00

***Project is currently within budget***

***Juniper Swamp Infiltration Basin:*** The Contractor for the Phase 1 Irrigation Project has agreed to dispose of some of the excess fill material adjacent to the infiltration basin to minimize the receipt of overland stormwater flow. The area will also receive some wasted material that may be more conducive to plant growth, and will be re-seeded upon completion.

**Tortuga Lane Street & Utilities Design:** The project remains under construction. The road construction is not yet completed. About half of the gravel sub-base has been placed and compacted. The town is currently working with a contractor to receive revised quotes for the water and sewer service connection. Cavanaugh has a meeting scheduled with the Turtle Hospital to review their process wastewater needs.

**Little Kinston Forcemain Re-route:** The project has been designed and the final permits have been issued. This project is ready to proceed to construction at the Town's chosen schedule.

**Hwy 50 Sidewalk Improvements:** NCDOT is reviewing the bidding documents, and we anticipate approval and the issuance of the MBE participation, with the goal by the end of February. Given this, it is anticipated that the Town will be able to commence construction activities as soon as the weather warms to facilitate the placement of the concrete and asphalt (most likely in early April 2012).

**SET ADVERTISEMENT DATE FOR MAY 2, 2012.**

Councilwoman Albury made a motion to approve the Advertisement Date for 2011 unpaid taxes for May 2, 2012. Councilman Fowler seconded motion. Motion carried unanimously.

**PUBLIC FORUM**

Betty Saunders, 1185 NC Hwy 201E, asked about the status of the Cape Fear Community College.

Mayor Guy stated that the College has the money approved and that the project is moving forward. State Construction must approve the plan and they hope to be open for their first quarter in 2014.

**COUNCIL FORUM**

Councilman Curley thanked everyone for coming to the meeting.

Mayor Pro Tem Medlin thanked everyone for coming.

Councilwoman Albury thanked everyone for being there and wished everyone a Happy Valentines Day.

Councilman Fowler said he was always glad to see everyone. Invited everyone to Women's Expo March 10 from 10am to 2pm and Soccer Registration closes February 15<sup>th</sup> and the first game will be March 17<sup>th</sup> for ages 3 and up.

Mayor Guy thanked everyone for coming.

**MANAGER REPORT**

No report at this time.

**TOWN ATTORNEY REPORT**

No report at this time.

**CLOSED SESSION - ATTORNEY CLIENT PRIVILEGE**

In accordance with NCGS 143-318.11(a)(3), at 7:30 p.m. Mayor Pro Tem Medlin moved to go into closed session following a short recess, to discuss Attorney Client Privilege. The motion was seconded by Councilwoman Albury and unanimously carried.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 7:40 p.m. upon the motion by Councilwoman Albury and seconded by Councilman Fowler. The Council unanimously approved motion.

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Patricia E. Arnold, Town Clerk

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A. D. (Zander) Guy, Jr., Mayor