

**Town of Surf City
Regular Council Meeting Minutes
January 3, 2012**

Mayor Guy called the regular monthly meeting of the Surf City Town Council to order at 7:00 p.m. Mayor Pro Tem Medlin gave the invocation, and Councilman Curley led the Pledge of Allegiance. Also present for the meeting were Councilwoman Albury, Councilmen Fowler & Helms, Town Manager Michael Moore, Attorney Charles Lanier, Finance Director Jane Kirk and Town Clerk Patricia Arnold.

PRESENTATION

Mayor Guy presented Certificate for the 10th Annual Dolphin Dip to Brian Moxey for his work for Hope for the Warriors. There was an estimate of 5,000 in attendance for the event.

BEAUTIFICATION & APPEARANCE RECOGNITION

Mayor Guy presented the Proclamations for the Home of the Month for January to Mary McDuffie & Theodore Gasper for their property located at 380 S. Kingfisher Lane and the Businesses of the Month for January to PPS Gumbranch located at 14061 Hwy 50/210 owned by Johnathan Popkin, Unique Consignment located at 14061D Hwy 50/210 owned by Amanda Kemp, Beachin Kitchen located at 14061C Hwy 50/210 owned by Linda Allen & Billie Womack, & Shoreline Party Supplies & Rental located at 14061B Hwy 50/210 owned by Becky Overcash.

APPROVAL OF MINUTES

Minutes of the December 6, 2011 Regular Meeting were recommended for approval by Town Attorney Charles Lanier. Motion was made by Councilwoman Albury and seconded by Councilman Fowler to approve as presented and was carried unanimously.

Minutes of the December 9, 2011 Reconvened Meeting were recommended for approval by Town Attorney Charles Lanier. Motion was made by Councilwoman Albury and seconded by Councilman Fowler to approve as presented and was carried unanimously.

BUDGET ORDINANCE AMENDMENT

Finance Director Jane Kirk presented to Council a request for a budget ordinance amendment for the Capital Project Fund Juniper Swamp Phase 1.

Councilman Fowler made the motion to approve the budget amendment. The motion was seconded by Councilwoman Albury, and unanimously carried. Copy of budget amendment is attached to these minutes.

APPOINTMENT OF POLICE DEPARTMENT CHAPLIN

Councilwoman Albury made the motion to approve Pastor Bobby Owings as the Police Department Chaplin. The motion was seconded by Mayor Pro Tem Medlin, and unanimously carried.

ENGINEERS PROJECT UPDATES, Town Manager Michael Moore.

Surf City Wastewater Treatment Facilities

Juniper Swamp Phase 1 Irrigation System: During the month of December, the contractor focused on three (3) primary areas of work: installation of the underground piping that connects the storage basin to the irrigation system, excavation of the storage basin, and installation of the irrigation system. The project benefitted from a mild and dry month, and significant progress was made in these three areas. About 20% of the irrigation sprinklers have been installed as of the end of December, about 50% of the underground piping (not in the irrigation zones) has been installed, and work is just beginning in the storage basin area.

The majority of all required submittals have been presented by the Contractor, and reviewed by the Engineer. There are a few submittals that undergone multiple iterations of review and comment, as well as some that are still unresolved. All parties are working diligently to get these remaining, few submittals completed.

Key Project Metrics:

Notice to Proceed: October 11, 2011

Contracted Project Completion: 365 Days

Changes to Construction Schedule: 0 Days

Original Substantial Completion Date: October 16, 2012

Current Substantial Completion Date: October 16, 2012

Project is currently on schedule

Original Construction Contract Amount: \$4,617,817.00

Payment requested to date: \$1,768,535.30 (38%)

Changes to Construction Cost: \$0

Current Construction Contract Amount: \$4,617,817.00

Project is currently within budget

Juniper Swamp Infiltration Basin: The Contractor for the Phase 1 Irrigation Project has agreed to dispose of some of the excess fill material adjacent to the infiltration basin to minimize the receipt of overland stormwater flow. The area will also receive some wasted material that may be more conducive to plant growth, and will be re-seeded upon completion.

Tortuga Lane Street & Utilities Design

The project remains under construction. The road construction is not yet completed. About half of the gravel sub-base has been placed and compacted. The town has

received two (2) informal bids to complete the water and sewer connections to the Community Center to serve the KBSTRRC, which are under review.

Little Kinston Forcemain Re-route

The project has been designed and the final permits have been issued. This project is ready to proceed to construction at the Town's chosen schedule.

Hwy 50 Sidewalk Improvements

Cavanaugh has completed design of the sidewalk project, and the funding has been approved by NCDOT. Cavanaugh has remained in contact with NCDOT representatives, and NCDOT has asked Cavanaugh to meet with a contracting officer within NCDOT to review the bidding documents. This meeting has been set for January 12, 2012. NCDOT has also asked Cavanaugh to prepare the Right-of-way Encroachment Agreement (which is in progress) and work with the Town to obtain the necessary easements. Given this, it is anticipated that the Town will be able to commence construction activities as soon as the weather warms to facilitate the placement of the concrete and asphalt (most likely in early April 2012).

PUBLIC FORUM

No Public Comment.

COUNCIL FORUM

Councilman Curley thanked everyone for coming to the meeting.

Mayor Pro Tem Medlin thanked everyone for coming and for all their support and is grateful for all the support they could give in the coming year. Thanked Jones Onslow for getting the power back on so quickly today.

Councilwoman Albury thanked everyone for being there and hope that the new year treated everyone well.

Councilman Fowler thanked everyone for participating and wishes everyone a prosperous new year.

Councilman Helms thanked everyone for last year; we had a lot of cooperation.

Mayor Guy thanked everyone for coming and thanked the Council for their service. The Council collectively works well together.

MANAGER REPORT

No report at this time.

TOWN ATTORNEY REPORT

No report at this time.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:17 p.m. upon the motion by Mayor Pro Tem Medlin and seconded by Councilman Fowler. The Council unanimously approved motion.

Patricia E. Arnold, Town Clerk

A. D. (Zander) Guy, Jr., Mayor